

Child Safeguarding Risk Assessment

Written Assessment of Risk of St. John Bosco Junior Boys' School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of St. John Bosco

List of school activities	The school has identified the following risk of harm in respect of its activities –	The school has the following procedures in place to address the risks of harm identified in this assessment -
Training of school personnel in Child Protection matters	<ul style="list-style-type: none"> • Harm not recognised or reported promptly 	<ul style="list-style-type: none"> • Child Safeguarding Statement & DE procedures made available to all staff • The Child Protection Procedures for Primary and Post-Primary Schools 2017 are available to all school personnel • School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 • DLP& DDLP to attend PDST online training. • All Staff to view Túsla training module & any other online training offered by PDST • BOM avail of Child Protection training • BOM retains records of all staff and Board training

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Classroom Teaching	<ul style="list-style-type: none"> • Harm not recognized or promptly reported. • Child being harmed in the school by another child. • Child being harmed by volunteer or visitor to the school. • Harm due to bullying. • Harm due to inadequate supervision of a child in school. 	<ul style="list-style-type: none"> • Supervision Policy is in place. • Anti- Bullying Policy is in place. • Classroom management and reward systems in place when necessary. • The school has a Health and Safety Policy. • The school adheres to the requirements of the Garda vetting legislation and relevant circulars in relation to recruitment and Garda vetting. • All school personnel are provided with a copy of the school’s Child Safeguarding Statement. • The Child Protection Procedures for Primary and Post-Primary Schools 2017 are available to all school personnel. • The school has in place a Code of Behaviour.
One to one teaching	<ul style="list-style-type: none"> • Harm by school personnel • Harm to children with SEN • Harm due to inadequate supervision of a child in school. 	<ul style="list-style-type: none"> • Policy on Special Needs/Challenging Behaviour Policy • There are clear procedures in place regarding one-to-one teaching: <ul style="list-style-type: none"> - Open door - There is a window in the room. - There is a glass window in the door to the room. - Table between teacher and pupil - Pupil is collected from and accompanied

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		<p>back to classroom.</p> <ul style="list-style-type: none"> • All school personnel are provided with a copy of the school’s Child Safeguarding Statement. • The Child Protection Procedures for Primary and Post Primary Schools 2017 are made available to all school personnel. • The school adheres to the requirements of the Garda vetting legislation and relevant circulars in relation to recruitment and Garda vetting. • Written permission is sought from parents for school support and school support plus, including one-to-one teaching. • Staff member is aware of the proximity to pupil. • SNAs who work with children on a one-to- one basis do so in an open environment.
Care of Children with special needs, including intimate care needs	<ul style="list-style-type: none"> • Harm by school personnel 	<ul style="list-style-type: none"> • Policy on Intimate Care • Policy on Special Needs • Care Plans in place
Use of toilet areas including toilets beside the School Hall	<ul style="list-style-type: none"> • Harm to pupils 	<ul style="list-style-type: none"> • Policy on Intimate Care • Care plans in place • Supervision Policy • Positive Behaviour Policy • Toilets in our school are out of bounds for all adults between 8.50am and 2.20pm.

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		<ul style="list-style-type: none"> • The toilets at the back of the School Hall are used by students from the Senior Boys’ School at times so we reduce the need to use these toilets by giving boys the opportunity to use the toilets before leaving the Junior School.
Curricular Provision in respect of SPHE, RSE, Stay safe.	<ul style="list-style-type: none"> • Non-teaching of same 	<ul style="list-style-type: none"> • School implements SPHE, RSE, Stay Safe in full
Daily arrival and dismissal of pupils	<ul style="list-style-type: none"> • Unknown adults in the yard. • Child being harmed in the school by another child. • Harm not being recognised by school personnel. • Harm not being reported properly and promptly by school personnel. 	<ul style="list-style-type: none"> • Parents/guardians are informed of the start and finish times of the school day. • Supervision Policy • Classes are collected from their lines at 8:50 by the class teacher. • Children are supervised by class teacher when being dismissed to go home- child is sent directly to person collecting from the line. • Children are not permitted to leave their line until they are collected. • In the event of a parent/guardian being late to collect a child, a phone call is made and child waits in the corridor outside offices. Children may also wait in their own classrooms where there are two members of staff present. • In the event of an early collection, children are signed out by Parent or Guardian • At drop off and collection times, while the gates are open to facilitate Parents and Guardians, Pupils must remain with their Parent

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		<p>or Guardian until collected by school Personnel and when exiting the campus.</p> <ul style="list-style-type: none"> • Parents/Guardians inform the school if there are changes to personnel collecting their child • Children availing of transport(ASD Class) are collected directly from the vehicle by a member of school personnel • Children availing of transport(ASD Class) are brought directly from the classroom to the vehicle by a member of school personnel
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	<ul style="list-style-type: none"> • Injury to pupils and staff 	<ul style="list-style-type: none"> • Physical Intervention Policy • Health & Safety Policy • Positive Behaviour Policy • Challenging Behaviour Policy • MAPA training for staff
Use of external personnel to supplement curriculum	<ul style="list-style-type: none"> • Harm to pupils 	<ul style="list-style-type: none"> • Policy & Procedures in place • Garda Vetting Requirements • All volunteers are Garda vetted
Visitors to the school	<ul style="list-style-type: none"> • Harm to pupils 	<ul style="list-style-type: none"> • All visitors to the school during the school day should make a prior appointment to enter the school • Visitors are only admitted via the office • Visitors must be greeted by a staff member • Visitors working in the school sign the sin in book • At drop off and collection times, while the gates are open to facilitate parents and Guardians, Pupils must remain with their Parent or Guardian until collected by school Personnel

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		and when exiting the campus.
School outings	<ul style="list-style-type: none"> • Harm by non-school staff 	<ul style="list-style-type: none"> • Supervision Policy • Positive Behaviour Policy • School personnel accompany their class at all times
School Outings/Tours	<ul style="list-style-type: none"> • Non- school staff(parents) accompanying class on trips 	<ul style="list-style-type: none"> • Garda Vetting Requirements • Child Safe Guarding Statement • School personnel accompany their class at all times
Parents' Association events involving pupils eg. Cake Sale	<ul style="list-style-type: none"> • Non-school staff in school during school hours 	<ul style="list-style-type: none"> • Garda Vetting Requirements • Child Safeguarding Statement • School personnel accompany their class at all times
Administration of Medicine Administration of First Aid	<ul style="list-style-type: none"> • Harm to pupils 	<ul style="list-style-type: none"> • First Aid and Administration of Medicine Policy • Training of school personnel if necessary • First Aid is administered in the yard setting where possible
Recreation Breaks for pupils	<ul style="list-style-type: none"> • Harm to pupils 	<ul style="list-style-type: none"> • Supervision Policy • Positive Behaviour Policy • First Aid and Administration of Medicine Policy • Garda Vetting Requirements • Child Safeguarding Statement
Fund raising Events involving pupils	<ul style="list-style-type: none"> • Harm to pupils • Harm by non-school staff 	<ul style="list-style-type: none"> • Supervision Policy • Garda Vetting Requirements • Parent/Guardian volunteers are Garda vetted

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		<ul style="list-style-type: none"> • Child Safeguarding Statement • School personnel accompany their class at all times
Prevention and dealing with bullying amongst pupils	<ul style="list-style-type: none"> • Bullying 	<ul style="list-style-type: none"> • Positive Behaviour Policy • Anti-Bullying Policy • Acceptable Use Policy • Teaching the Stay Safe Programme fully every year • Friendship Fortnight
<p>Care of pupils with specific vulnerabilities/needs such as</p> <ul style="list-style-type: none"> • Pupils from ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils of minority religious faiths • Children in care 	<ul style="list-style-type: none"> • Harm to pupils • Bullying 	<ul style="list-style-type: none"> • Child Safeguarding Statement • Anti-Bullying Policy • Teaching the Stay Safe Programme fully every year • Friendship Fortnight • Teaching of the SPHE, RSE and Stay Safe programme fully
<p>Recruitment of school personnel including -</p> <ul style="list-style-type: none"> • Teachers • SNA's • Caretaker/Secretary/Cleaners 	<ul style="list-style-type: none"> • Harm not recognised or properly or promptly reported 	<ul style="list-style-type: none"> • Recruitment in line with DE procedures • Garda Vetting Requirements • Child Safeguarding Statement & DE procedures made available to all staff • The Child Protection Procedures for Primary and Post-Primary Schools 2017 are available to all school personnel

List of school activities	The school has identified the following risk of harm in respect of its activities –	The school has the following procedures in place to address the risks of harm identified in this assessment -
		<ul style="list-style-type: none"> • All Staff to view Túsla training module & any other online training offered by PDST
Use of Information and Communication Technology by pupils in school	<ul style="list-style-type: none"> • Bullying 	<ul style="list-style-type: none"> • Acceptable Use Policy • Anti-Bullying Policy • Positive Behaviour Policy
Student teachers undertaking training placement in school	<ul style="list-style-type: none"> • Harm to Pupils • Harm not recognised or properly or promptly reported 	<ul style="list-style-type: none"> • Garda Vetting Requirements • Supervision Policy • Child Safeguarding Statement • Class teacher is present in the classroom with the exception of the observation of the student by school placement supervisor.
Adults/students on work experience	<ul style="list-style-type: none"> • Harm to Pupils • Harm not recognised or properly or promptly reported 	<ul style="list-style-type: none"> • Garda Vetting Requirements • Supervision Policy • Child Safeguarding Statement • Class teacher is present in the classroom
Use of video/photography/other media to record school events	<ul style="list-style-type: none"> • Misuse of Media 	<ul style="list-style-type: none"> • Acceptable Use Policy • Enrolment Form-permissions • Parents accompanying classes on tours or activities will be asked not to take photos of the children. • Photos and videos are only to be taken by members of school staff.

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		<ul style="list-style-type: none"> • Written permission is sought if photos are to be used by an outside agency.
Use of online learning platform at home to promote and continue work done at school.	<ul style="list-style-type: none"> • Misuse of the platform 	<ul style="list-style-type: none"> • Acceptable Use Policy is in place and communicated to parents/guardians. • Parental permission is sought before use of platforms such as Zoom. • Parental supervision encouraged during use at home. • Guidelines on using Zoom issued by the school

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on the 10th of March 2023. It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed: Bernard Farrell

Chairperson of Board of Management

Date: 10th March 2023

Signed: Karen Mc Goldrick

Principal

Date: 10th March 2023